

PORTALES MUNICIPAL SCHOOLS



SCHOOL REGISTRATION

Before students can register for school, they must have updated immunization records. Students new to the district will need their previous school records or a minimum, their last report card. Please bring immunization records and birth certificate.

Students may register at their respective schools beginning August 4th between the hours of 8:00 am – 3:30 pm.

- First day of school is August 18, 2009 for grades 2-12.
- Kindergarten and first grade classes will commence August 25, 2009.
- Open House for grades K-12 is slated for August 17, 2009 from 8:00 am–3:30 pm.
- Kindergarten and First Grade Classes begin on August 25, 2009.
- Pre-school classes begin September 1, 2009.
- Kindergarten will have scheduled meetings with parents on August 18, 19, 20, 2009.
- Portales Junior High Schedules can be picked up on August 17, 2009 from 8:00 am– 3:30 pm

Portales High School Schedules

- **Seniors** may pick up schedules on August 5, 2009 from **8:00 am -11:30 am**
- **Juniors** may pick up schedules on August 6, 2009 from **8:00 am – 11:30 am**
- **Sophomores** may pick up schedules on August 7, 2009 from **8:00 am -11:30 am**
- **Freshmen** may pick up schedules on August 12, 2009 @ **6:00 pm** PHS Performance Arts Center

ENROLLMENT INFORMATION

You may obtain enrollment information on the Portales Municipal Schools website at <http://www.portaleschools.com/districtinfo/enroll.htm> or call the respective schools.

VISION: All students will be productive and successful citizens

MISSION: All students will be provided a Quality Education

PORTALES MUNICIPAL SCHOOLS

Portales Schools District Office		356-7000
501 South Abilene Street	Randy Fowler, Superintendent	
Portales Technology Office	501 South Abilene	359-3709
Portales Food & Nutrition Office	501 South Abilene	356-7028
Portales Special Student Services	501 South Abilene	359-3707
Portales Federal Programs	501 South Abilene	359-3705

Brown Early Childhood Center Pre-K (356-7074) & Kdg 356-7075
 520 E. Fifth Street
 Rebecca Flen, Principal

Steiner Elementary School 1st grade 359-3690
 525 South Chicago
 Sharon Epps, Principal

James Elementary 2nd & 3rd Grades 359-3675
 701 West 18th
 Mark Gormley, Principal

Valencia Elementary 4th & 5th Grades 356-7090
 1415 South Globe
 Michael Terry, Principal

Lindsey Elementary 6th Grade 356-7060
 1216 W. Ivy
 Rick Segovia, Principal

Portales Junior High School 7th & 8th Grades 356-7045
 700 East Third
 Steve Harris, Principal

Portales High School 9th-12th Grades 356-7015
 201 S. Knoxville
 Melvin Nusser, Principal

Immunizations

Please bring updated immunization records when registering. All school age children must be immunized against DPT, Polio, Measles, Mumps, Rubella, Chicken Pox, and Hepatitis B. [Click here for the 2009-2010 Immunization Requirements](#)



School Supply list [click here](#)

Calendar: School Calendar in English ([click here](#)) and Spanish ([click here](#))

National School Lunch Program

Breakfast in the classroom is available free of charge to students in grades Kindergarten - 6th grade. Students may buy breakfast for grades 7th -12th for \$1.25. All school lunches are priced at \$1.50. Meals are also available free or at reduced price at \$.30 for breakfast and \$.40 for lunch. If the household income is at or below the amounts on the income chart, your child may receive free or reduced price meals. School Lunch Program applications may be picked up at any school. Only one application for family is required for all student members in that family. For school lunch application in English ([click here](#)) and Spanish ([click here](#)). The income chart is also available in English ([click here](#)) and Spanish ([click here](#)).

STUDENT DRESS CODE

Students are expected to dress appropriately for school each and every day. All students will be expected to comply with the district dress code which limits certain clothing. The dress code prohibits clothing that disrupts the educational process or constitutes a threat to health or safety. School administrators may use their individual discretions when enforcing the dress code. Click here for district dress code [Page 1](#) and [Page 2](#).

Bus Transportation



The start of school may be hectic for students riding school buses. Knowing the bus number and location of bus stop can be confusing: PLEASE [Call 356-8341 for bus number and information](#).

Remember:

- Buses may leave earlier than normal if affected by roadway construction
- Bus routes may be adjusted during the first weeks of school. Thank you for your patience during this process.
- Familiarize your child with the bus stop area and provide a plan for the child in case he/she gets off at the wrong stop.
- Buses may not run on non-pavement area during inclement weather.
For busing questions, please call Shreaer Bus Barn at 356-8341

Release of School Information

For a form to restrict the release of student information, click here for [English](#) and [Spanish](#) for Restricted Release of Student Information.

Volunteers in the Schools



Portales MSD welcomes volunteers in the elementary, junior high and high schools. Please call the Personnel Office at Portales Municipal Schools District Office 356-7000 for additional information. Please pick up an application packet at this location. Volunteers must be fingerprinted for a background check before they begin helping. The complete process costs approximately \$40.25 paid by a money order or certified bank check. Thank you for working in our schools.